

**Grace A. Dow Memorial Library  
Library Board Minutes  
Wednesday, March 15, 2017, 7 p.m.  
Library Board Room**

**I. Roll Call**

Peterson called the meeting to order at 7:00 p.m.

PRESENT: Melissa Barnard, Maxine Brink, Michael Burhans, Sarah Galt, Debbie Hayes, Ann Moe, Laura Peterson

ABSENT: Steven Markey

ALSO PRESENT: Matt Richardson, Manager of MCTV and Library Communications

**II. Acceptance of February 15, 2017 Meeting Minutes**

Motion by Burhans to accept minutes as submitted, seconded by Brink. Motion approved.

**III. Additions or Changes to the Agenda**

None

**IV. Public Comments**

None

**V. Director's Report**

Barnard passed around the wrapper ad from the Midland Daily News promoting spring programs.

The announcement of the Mideastern Michigan Library Cooperative Annual Joint Meeting was included in the Board packet. Board members interested in attending should contact Barnard before May 15<sup>th</sup>.

The plan for the renovation of the planter area in front of the Library was shared with the Board. The bids for the project were favorable so a resolution to accept the proposal from Three Rivers Corporation will go to City Council at their March 27<sup>th</sup> meeting.

Hayes inquired about the Battle of the Books team participation compared to previous years. This year was two teams more than last year. The team number has been between 55 and 60 over the past several years.

**VI. Patron Comments and Suggestions**

SIGNED COMMENTS:

1. Would like to have the afternoon movies back.

**The decision to discontinue the Classic Movies series was based on low attendance. A different series focus will be discussed for possibly fall 2017.**

2. Why are paperbacks not tagged with genre labels, such as sci-fi, western, etc.?  
**New paperbacks will include genre labels.**

**UNSIGNED COMMENTS:**

None received.

**VII. Library Board Appointment and Vacancy**

Moe has requested reappointment for the three year term. City Council will approve reappointments at an upcoming Council meeting. Markey does not wish to be reappointed. Council will consider appointing an applicant from the interviews last year.

**VIII. Library Board Annual Report Committee**

Hayes and Galt volunteered to serve on the Committee. The draft report will be reviewed at the August meeting.

**Note: Galt left the Board meeting at 7:20 p.m.**

**IX. City of Midland 2017-2018 Budget Schedule**

Barnard reviewed the following City of Midland Budget Schedule:

April 10 Proposed budget presented to City Council

April 17 Budget work session at **6:00 pm**

April 24 Preliminary Public Hearing on proposed budget

May 8 Charter-mandated Public Hearing

May 22 Charter-mandated date for budget to be adopted

All meetings are on Mondays at 7:00 pm, at City Hall Council Chambers

**X. Strategic Plan**

Library staff is working on producing a virtual walking tour. A volunteer is assisting the Library with equipment and expertise.

Richardson reported that work has begun on the May/June Youth Services calendar and the newsletter. Press releases have been sent for upcoming programs. Social media videos are being prepared for the Keva Planks and Book Tasting programs. A short documentary will be done on the volunteer program featuring teens who have volunteered at the Library. Richardson will be a guest on the Friends of MCTV Community Focus April program to promote youth and adult programming. Staff are working on articles for the Midland Daily News editorial page.

Barnard reminded the Board that on April 26<sup>th</sup> the Library will partner with MCTV at the Senior Expo at the mall. Board members will receive an email asking for assistance at this event. Burhans volunteered for the morning shift.

**XI. Announcements**

Barnard will notify the Board about the possible cancellation of the April meeting due to lack of business to conduct.

**XII. Adjournment**

Brink moved to adjourn. Burhans seconded. Motion approved. Meeting adjourned at 7:35 pm. The next meeting of the Library Board is April 19<sup>th</sup> in City Hall Council Chambers at 7:00 pm.